

AMANI AMANDA CHAAR

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EDUCATION

Texas A&M University, Mays Business School

Master of Business Administration

College Station, TX

January 2025

University of Nevada, Las Vegas

Bachelor of Arts in Economics, Minor: Philosophy

Honors: Magna Cum Laude, University Honors Scholar, Research and Creative Honors

GPA: 3.63

Las Vegas, NV

May 2019

EXPERIENCE

CMG Home Loans

Loan Officer

College Station, TX

October 2021 – July 2023

- Analyzed data from clients using Byte to issue over 30 pre-approvals and produce \$4-5 million in sales a month
- Facilitated proactive client communication by developing an organized pipeline system with over 200 clients
- Cultivated strong relationships with clients, guiding them through the initial consultation to loan approval and closing
- Achieved the 2nd highest company-wide unit production in 2022 through collaborative synergy within the team

JFK Financial

Jr. Loan Officer

Las Vegas, NV

February 2021 – October 2021

- Assessed market trends to offer guidance to ~50 clients monthly regarding interest rates and real estate valuations
- Performed income assessments through meticulous review of tax returns, income statements, and pertinent records
- Conducted credit risk analysis for 25% of clients, offering swift and well-informed credit rescore recommendations

Valley View Home Loans

Jr. Loan Officer

Las Vegas, NV

February 2020 – February 2021

- Processed high-volume pipeline, overseeing 30 daily applications with a turnover rate of 150 loans funded monthly
- Orchestrated quarterly seminars for over 10 referral partners on emerging market trends and optimal lending strategies
- Negotiated terms with clients, appraisers, title companies, and other parties to facilitate successful loan closings
- Optimized processing efficiency by handling verifications of employment, rent, mortgage, and title requests

Morris Law Center

Legal Assistant

Las Vegas, NV

September 2019 – February 2020

- Facilitated the formation and renewal of business entities, including drafting articles of incorporation and bylaws
- Reviewed and proofread legal documents, including contracts, agreements, and corporate resolutions for attorneys

PUBLICATION

UNLV Undergraduate Research Journal – SPECTRA

The Effects of Renewable Portfolio Standards and Deregulation

Las Vegas, NV

February 2021

- <https://doi.org/10.9741/2766-7227.1000>
- Research conducted using Stata
- 1st place Research Thesis at UNLV's Honors College – May 2019
- 1st place Poster Presentation at the Office of Undergraduate Research – April 2019

LEADERSHIP

The House: Economics Hub

President & Senior Editor

Las Vegas, NV

January 2017 – May 2019

- Established weekly research symposiums, providing a platform for students to present and spotlight their ongoing research endeavors and offered

SKILLS

Languages: Conversational Proficiency in Arabic

Certifications & Training: NMLS Loan Originator License, Excel